



# LANGE

## ADVANCE SHOW RECEIVING ORDER FORM

<b>SHOW NAME:</b>	<b>LOCATION:</b> Toronto Congress Centre 650 Dixon Road – Toronto, ON M9W 1J1	<b>DATES:</b>
-------------------	--	---------------

**SHOW SITE WILL NOT ACCEPT ADVANCE FREIGHT. FOR THIS SERVICE, COMPLETE ONE FORM FOR EACH SHIPMENT.**

- |  |  |
|--|--|
| 1. RECEIVE & STORE MATERIALS IN OUR WAREHOUSE UP TO 30 DAYS PRIOR TO SHOW.<br>2. PROVIDE INVENTORY CONTROL AND RECORD ANY VISUAL DAMAGE. | 3. NOTIFY EXHIBITOR AS TO CONDITION OF GOODS.<br>4. DELIVER MATERIALS TO SHOW SITE MATERIAL HANDLER. |
|--|--|

### SHIPPING INFORMATION (WAREHOUSE)

EXHIBITING COMPANY:	CONTACT NAME: \	PHONE #:	BOOTH # (S):
		FAX #:	
CARRIER SHIPPING TO LANGE:	EXPECTED SHIPPING DATE: MTH      DAY      YEAR	EXPECTED ARRIVAL DATE: MTH      DAY      YEAR	PRO #:
# OF PIECES:	WEIGHT:	CUSTOMS BROKER (IF APPL.):	SHOW MOVE-IN DATE: MTH      DAY      YEAR

WEIGHT	SHIPMENTS RECEIVED ON OR BEFORE: (7 TO 9 DAYS PRIOR)		SHIPMENTS RECEIVED AFTER: (7 TO 9 DAYS PRIOR)		TOTAL
	CRATED, BOXED, SKIDDED AND MACHINERY	LOOSE MATERIAL	CRATED, BOXED, SKIDDED AND MACHINERY	LOOSE MATERIAL	
MINIMUM CHARGE	\$109.00	\$125.00	\$137.00	\$157.00	
600 – 3000 LB.	\$18.00/CWT	\$19.00/CWT	\$23.00/CWT	\$24.00/CWT	
OVER 3000 LB.	\$17.00/CWT	\$18.00/CWT	\$22.00/CWT	\$23.00/CWT	

**6% FUEL SURCHARGE TO BE ADDED TO ABOVE TOTAL**

NOTE: EXTRA CHARGES MAY APPLY FOR LOCAL PICK-UP, CUSTOMS, ETC.	SUBTOTAL
ORDERS ORIGINATING OUTSIDE OF CANADA OR TRAVELLING IN BOND – ADD 30% TO SUBTOTAL	
CHARGES WILL BE BASED ON ACTUAL OR CUBIC WEIGHT, WHICHEVER IS GREATER	6% GST
NO ORDERS WILL BE PROCESSED UNTIL PAYMENT IN FULL HAS BEEN RECEIVED    GST #R124 192 220	<b>TOTAL</b>

ORDERS MUST BE PREPAID IN FULL INCLUDING TAX. PURCHASE ORDERS DO NOT QUALIFY AS PAYMENTS. ORDERS MUST BE CANCELLED 7 WORKING DAYS PRIOR TO FIRST MOVE-IN DAY TO BE CONSIDERED FOR REFUND.

MASTERCARD <input type="checkbox"/>	VISA <input type="checkbox"/>	CHEQUE ENCLOSED <input type="checkbox"/>	AMERICAN EXPRESS <input type="checkbox"/> (\$50 MIN ORDER)
CREDIT CARD NO: _____		CARD EXPIRY DATE: MONTH: _____ YEAR: _____	
AUTHORIZED SIGNATURE: _____		PRINT: _____	

#### PAYOR NAME AND ADDRESS

COMPANY: _____	P.O. ORDER #: _____
ADDRESS: _____	CITY: _____
PROV/STATE: _____	POSTAL/ZIP CODE: _____
PHONE #: _____	FAX #: _____

**SEE REVERSE SIDE FOR SHIPPING ADDRESS**

## **ADDRESS TO SHIP MATERIAL TO:**

**EXHIBITING COMPANY NAME  
SHOW NAME  
BOOTH #  
TORONTO CONGRESS CENTRE  
C/O LANGE TRANSPORTATION  
650 DIXON RD.  
TORONTO, ONTARIO M9W 1J1**

**Receiving hours are only between the hours of 9:00 AM through 3:00 PM.**

**PHONE (905) 362-1290**

**FAX (905) 362-1285**

### **CONDITIONS**

Lange Transportation & Storage Ltd. must be notified 21 days in advance of any individual piece that exceeds 3000 lb. or requires special handling or equipment. Lange reserves the right to deem which items require additional labour and special handling or equipment and assess charges accordingly.

#### **PRE-SHOW SHIPPING**

If you wish to pre-ship any materials, please contact Lange at least 7 days prior to show for shipping instructions. Lange will not receive COLLECT shipments.

#### **LIABILITY**

Lange has a limited liability for damage caused by them to crated shipments while handling shipments and will not be responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Lange. The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Lange reserves the right to alter exhibitors' bill of lading to reflect actual condition, count, and contents found. Lange will not be responsible for damage while handling loose exhibit materials or those inadequately packed. Lange will not be responsible for failure or delay performing service when delay is caused by strike, labour stoppage, or any other cause unavoidable or beyond their control. The liability of Lange is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by the shipper.

#### **SHIPMENT WEIGHTS**

Lange's weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment. Should no scale ticket be provided, Lange may choose to cube the shipment and use the dimensional weight for billing purposes.