



Governor Brian Schweitzer

Montana

Department of Labor and Industry

Business Standards Division

February 20, 2008

Nick Gromicko
 InterNational Association of Certified Home Inspectors
 1750 30th Street
 Boulder, CO 80301

RE: Continuing Education Instructor Application
 Instructor Number 08-048

Dear Mr. Gromicko:

The referenced application has been reviewed and approved. The following instructor is approved to teach in the topics indicated. This approval is valid for 2008 & 2009 and will expire on December 31, 2009.

<u>Instructor</u>	<u>Instructor Number</u>	<u>Topics Approved</u>
Nick Gromicko	08-048	Property Inspection

On February 16, 2006, the Board of Realty Regulation adopted rules requiring all continuing education instructors or their designee to report licensee attendance at approved continuing education offerings to the board within 20 days of the course offering. Instructors or their designee must report all education attendance (using the licensee's license number) in a format approved and provided by the board. The approved format is a web-based reporting program located on the Internet at www.ContinuingEd.mt.gov. The instructor or their designee must enter the course event dates in the web-based reporting program. This will allow licensees to view course offerings online. The course dates must also be entered before roster information can be entered. Please note you are still required to provide a certificate of completion to each licensee who is in attendance.

P.O. BOX 200513 • 393 SOUTH PARK • HELENA MT 59620-0513 •
 PHONE (406) 444-2961 • FAX (406) 841-2323 • TTD (406) 444-0532
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Please refer to the demonstration online at www.ContinuinEd.mt.gov that provides instructions on using the web-based reporting program. Below is the username and password to access the program:

Username: interna

Password: 420445

On your first visit to www.ContinuingEd.mt.gov, you will be required to change the above password. Please remember to keep this new password for your records.

Please contact me at (406) 841-2324 or by e-mail me at swhite@mt.gov if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen D. White".

Stephen D. White
Education Director

P.O. BOX 200513 • 99 SOUTH PARK • HELENA, MT 59620-0513 •
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 InterNational Association of Certified Home Inspectors
 1750 30th Street
 Boulder, CO 80301

RE: Continuing Education Course Application
 Course Number 08RR0104

Dear Mr. Gromicko:

The referenced application has been reviewed and approved. The following course has been approved for 2008 & 2009 and will expire December 31, 2009.

<u>Course Name</u>	<u>Course Hours</u>	<u>Course No.</u>
What Every Real Estate Agent Needs To Know About Home Inspections	4 Elective	08-0104

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Please note you are still required to provide a certificate of completion to each licensee who is in attendance. You must use the above reference number, indicate if the course is mandatory or elective and include the date of the course when issuing certificates.



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There is an online demonstration at www.ContinuingEd.mt.gov that provides instructions on using the web-based reporting program. The instructor or their designee can post the course on our website at www.ContinuingEd.mt.gov immediately using their username and password located in their instructor's approval letter. If you are not the instructor but will be responsible for inputting the roster, please contact the instructor. Remember that the course must be taught by a board-approved instructor.

Please copy this letter for your records.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen D. White".

Stephen D. White
Education Director